

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**January 10, 2019**  
**LCS Library – 6:00 PM**

**Call to Order by Deanna Lothrop, Board of Education President, at 6:00 PM**  
**Pledge of Allegiance**

**MEMBERS PRESENT:**

**Deanna Lothrop, President**  
**Kathy Dyer, Vice President**  
**Ray McIntosh**  
**Lynn Reichert**

**Terry Countryman**  
**Scott Rickett**  
**Kathy Gardner**  
**Sherri Wilson, District Clerk**

**ADMINISTRATORS PRESENT:**

**Cammy Morrison, Superintendent**  
**Barry Davis, Principal**  
**Patricia Gibbons, Dir. of Pupil Services**  
**Sandra Rooney, Business Official**

**OTHERS PRESENT:** Eleanor VanNess; Deborah Wilkinson; Ashlyn Hilts; Shari Hilts; Craig Orvis

**PRESENTATIONS:**

- Miss New York Outstanding Teen, Miss Ashlyn Hilts: Miss Hilts informed the Board of her title as Miss New York Outstanding Teen and briefly outlined her responsibilities associated with the title. As part of her duties, Miss Hilts discussed a few ideas she has for some fundraising events, which she would like to organize and host at LCS. The funds raised from the events would be donated to the Lyme Central Arts Department and The Childrens' Miracle Network.
- Superintendent, Cammy J. Morrison: Superintendent Morrison presented to the Board an overview and updates on the District's 5-Yr. Strategic Plan. She reviewed the plan, detailing the goals which have already been met, the goals which are currently being worked on for the 2018-19 school year, and the goals which are yet to be addressed. Superintendent Morrison is pleased with the progress which has been made on the Strategic Plan thus far.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Terry Countryman, and seconded by Kathy Dyer - Motion is approved 7 – 0.

**1. Approval of Minutes:**

- December 13, 2018 - Regular Meeting

**2. Approval of Buildings and Grounds requests:**

- **Jan. 12-June 22, 2019:** Community Yoga Classes with Tanya Fleming - Varsity Club Fundraiser, Tammy McIntosh – Weekly on Sat. AM – 11:00 AM - 12:00 PM. Certificate of Liability has been provided.

**3. Conferences and Workshops:**

**MLP**

- **Dec. 17, 2018:** Algebra 2 PLC, Beth Faulkham – Online – 15 hrs. total
- **Dec. 17, 2018:** Geometry PLC, Adrienne Teachout – JL BOCES
- **Dec. 18, 2018:** Fiscal Navigation, Pat Gibbons – JL BOCES
- **Dec. 19, 2018:** Implementing Financial Literacy Course, Beth Faulkham – Online
- **Jan. 7, 2019:** Algebra 2 PLC, Beth Faulkham – Online – 15 hrs. total
- **Jan. 7, 2019:** Geometry PLC, Adrienne Teachout – JL BOCES
- **Jan. 8, 2019:** Fiscal Navigation, Pat Gibbons – JL BOCES
- **Jan. 8, 2019:** K-12 Science Network, Deb Wilkinson – JL BOCES
- **Jan. 9, 2019:** Implementing Financial Literacy Course, Beth Faulkham – Online
- **Jan. 9, 2019:** Mentoring for School Librarians 18-19 SY – Copenhagen CSD/BOCES

**4. Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, November 2018
- General Fund Warrant #13
- Supplemental Fund Warrant #12
- School Lunch Fund Warrant #8

**REGULAR AGENDA**

**Other Discussion and Action**

1. **Public Comments:** Mrs. Eleanor VanNess commented on how well the recent Girls' Basketball Tournament was organized and conducted, adding that Coach Mark Wilson and Mrs. Tammy McIntosh did an excellent job! She also remarked on how well both the Boys' and Girls' Basketball Teams are doing this season.
2. **Ongoing Agenda Items:**
  - Policy review/discussion: Policy #2002 - BOE Members Qualifications, Numbers, and Terms of Office; Policy #2003- Nomination and Election of Board of Education Members.
3. **Board Information:**
  - **January 24, 2018:** Invitation, JLSBA Mid-Winter Dinner – Topic: Taylor & Janus Law Updates – Ramada Inn, Watertown, NY - 6:00-7:15 PM. **Registration due by Jan. 15, 2019**, please contact Mrs. Wilson if you plan to attend.
4. **Board Information, LCS Events:**
  - **Jan. 3, 2019:** Softball Open Gym, Dan Lawson – LCS Gym - 12:00 – 1:30 PM
  - **Mar. 4, 2019:** Gr. 3-5 Jump Rope for Heart Kick-Off Event, Mary Guyette – LCS – 12:45 – 1:30 PM
  - **Mar. 15, 2019:** Gr. 3-5 Jump Rope for Heart Event, Mary Guyette – LCS – 12:45 – 1:30 PM
5. **Board Action:**  
**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action, based on prior discussion during this meeting, to approve by roll call vote, the recommendation to present a proposition to the voters which would eliminate specific numbered positions for seats on the Board of Education and change the process in which the Board Member nominees select a specific position to run for. Upon approval, current **Lyme Central School Policy #2003 –** Nomination and Election of Board of Education Members revisions would be drafted by Madison-Oneida BOCES policy coordinator and presented for first read.

BOARD MEMBER	VOTE
Deanna Lothrop	No
Kathy Dyer	No
Ray McIntosh	No
Scott Rickett	No
Lynn Reichert	No
Terry Countryman	Yes
Kathy Gardner	No

Following roll call vote - Motion is denied by a vote of 6 – 1.

6. **Board Action:**  
**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action, based on prior discussion during this meeting, to approve by roll call vote, the recommendation that the following Lyme Central School policy remain the same as currently stated, and previously Board approved on September 14, 2017, per the recommended draft from Madison-Oneida BOCES policy coordinator.
  - **Policy #2002 –** Board of Education Members Qualifications, Numbers, and Terms of Office

BOARD MEMBER	VOTE
Deanna Lothrop	Yes
Kathy Dyer	Yes
Ray McIntosh	Yes
Scott Rickett	Yes
Lynn Reichert	Yes
Terry Countryman	Yes
Kathy Gardner	Yes

Following roll call vote – Motion is approved by a vote of 7 – 0.

7. **Board Discussion/Action:**  
**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the revisions made to current Lyme Central School Policies/Procedures per Madison-Oneida BOCES policy coordinator. The following policy was presented for review and/or approval of adoption:
  - #7004 – Admission of Non-Resident Students

**Note:** At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

Motion for approval by Kathy Gardner, seconded by Lynn Reichert, with motion approved 7 – 0.

8. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve a donation to the Lyme Central School Scholarship Fund, in memory of Frank Mussot, from the following person(s):

- Michael and Vicky Barbour - \$50

Motion for approval by Kathy Dyer, seconded by Kathy Gardner, with motion approved 7 – 0.

9. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the increase/adjustments to the **Substitute Teachers' Rate of Pay** as listed below. The following rates to be in effect retroactively as of January 1, 2019.

Substitute Position	Certification	Rate of Pay Per Day
Teacher	NYS Certification	\$95.00
Teacher	Four (4) year degree – Not NYS Certified	\$90.00
Teacher	Has less than four(4) year degree	\$85.00
Teacher	LCS Retiree	\$100.00

Motion for approval by Terry Countryman, seconded by Kathy Gardner, with motion approved 7 – 0.

10. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Kathy Dyer, seconded by Lynn Reichert, with motion approved 7 – 0.

**ADMINISTRATIVE REPORTS:**

- Principal Report
- Director of Pupil Services Report
- Superintendent Report

**CORRESPONDENCE AND COMMUNICATIONS**

11. Correspondence Log: Following meeting held on December 13, 2018

**RECOMMENDATIONS AND ACTION**

12. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to:

- **Add one (1) 2018-2019 Modified Softball Coach**

Motion for approval by Kathy Gardner, seconded by Kathy Dyer, with motion approved 7 – 0.

13. **Board Action - Personnel Changes as listed:**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Lynn Reichert, and seconded by Kathy Gardner Motion is approved 7 - 0.

- (A) Retirements: None at this time
- (B) Resignations as listed: None at this time
- (C) Appointments as listed:
- (D) PAID Coaching Appointments as listed:

Name	Spring 2019	Coaching Certification	Effective Date
Stephanie Doney	2018-2019 Mod. Softball Coach	Teacher Certification	January 11, 2019

(E) UNPAID Coaching Appointments as listed: None at this time

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary Coaching License 2<sup>nd</sup>-4<sup>th</sup> Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

14. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Stephanie Doney - 2018-2019 Mod. Softball Coach**

Motion for approval by Kathy Gardner, seconded by Terry Countryman, with motion approved 7 – 0.

**ITEMS FOR NEXT MEETING – February 14, 2019**

- Board Members' list of suggested district needs for possible inclusion in the 2019-2020 budgetary calculations

**EXECUTIVE SESSION:**

Motion was made by Kathy Dyer, seconded by Scott Rickett, to enter into executive session for discussion of the medical and employment history of two (2) particular individuals, with motion approved 7 – 0. Time entered, 7:34 PM.

**RETURN to REGULAR MEETING:**

Motion was made by Kathy Gardner, seconded by Kathy Dyer, to reconvene to the regular meeting with motion approved 7 - 0. Time returned, 7:55 PM.

**Motion for Adjournment: There being no further business or discussion,** a motion is requested to adjourn the regular meeting.

Motion was made by Scott Rickett, seconded by Kathy Dyer, to adjourn the regular meeting, with motion approved 7 – 0. Time adjourned, 7:56 PM.

Respectfully submitted:

---

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, January 10, 2019
- All minutes are unofficial until approved by the Board of Education